

19 July 2018 at 7.00 pm

Conference Room, Argyle Road, Sevenoaks  
Despatched: 11.07.18



# Audit Committee

## Membership:

Chairman, Cllr. Grint; Vice-Chairman, Cllr. Reay  
Cllrs. Ball, Clack, Layland, McArthur, Purves, Searles and Williamson

## Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. <b>Minutes</b> To agree the Minutes of the meeting of the Audit Committee held on 17 April 2018, as a correct record.	(Pages 1 - 4)	
2. <b>Declarations of Interest</b> Any declarations of interest not already registered.		
3. <b>Actions from Previous Meeting</b>	(Pages 5 - 6)	
4. <b>Responses of the Council, Cabinet or Council Committees to the Committee's reports or recommendations (if any)</b>		
5. <b>Audit Committee Terms of Reference</b>	(Pages 7 - 14)	Adrian Rowbotham Tel: 01732 227153
6. <b>Statement of Accounts 2017/18</b>	(Pages 15 - 158)	Alan Mitchell Tel: 01732227483
7. <b>Counter Fraud and Compliance Report 2017/18</b>	(Pages 159 - 164)	Glen Moore Tel: 01322343240
8. <b>Annual Self-Assessment Review of the Effectiveness of the Internal Audit Service 2017/18</b>	(Pages 165 - 174)	Adrian Rowbotham Tel: 01732 227153
9. <b>Internal Audit Annual Report 2017/18</b>	(Pages 175 - 194)	Adrian Rowbotham Tel: 01732 227153

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|---|-------------------|---------------------------------------|
| 10. <b>Report on Internal Audit Recommendations Outstanding</b>       | (Pages 195 - 198) | Adrian Rowbotham<br>Tel: 01732 227153 |
| 11. <b>External Review of Internal Audit - Update</b>                 | (Pages 199 - 226) | Adrian Rowbotham<br>Tel: 01732 227153 |
| 12. <b>Review of the Effectiveness of the Audit Committee 2017/18</b> | (Pages 227 - 236) | Adrian Rowbotham<br>Tel: 01732 227153 |
| 13. <b>Workplan</b>   | (Pages 237 - 238) |                                       |

#### EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or [democratic.services@sevenoaks.gov.uk](mailto:democratic.services@sevenoaks.gov.uk).